



## **Board of Barbering, Cosmetology, and Esthetics Public Meeting**

Barbering, Cosmetology & Esthetics Board

Monday, March 17, 2025, at 9:00 AM EDT

### **Minutes**

#### **Attendance:**

Absent: Sarah Joe and Jane Marie Streeter

Members: Jeanne Chappell (JC), Breanna Neal (BN), Sarah Partridge (SP), Donna Woodson (DW)

Staff: Elizabeth Eaton - Board Counsel, Christine Browning - Board Administrator

#### **I. Call To Order**

The meeting was called order by JC at 9:02 AM.

#### **II. Approval of the Public Minutes from February 10, 2025, Meeting**

**Motion:** Upon a motion by JC with a second by SP, the Board voted to approve the public minutes from February 10, 2025, as amended; Unanimous

#### **III. Hearings**

##### **A. LA Nails- 9:30- Continued**

This hearing was continued

#### **IV. Administrative Rules and Legislative Topics- Tina Kelley 9:15**

##### **A. SB 194 Update**

Board counsel gave the board an update on SB 194. SB 194 reduces the number of hours of training in a school of Cosmetology. Board Counsel explained that the bill has not crossed over from the senate to the house. Board Counsel will keep them updated.

##### **B. Bar 100- Review Initial Proposal**

The Board worked on rule making with Rule Coordinator Tina Kelley. Tina Kelley is working on drafts for Bar 100. The Board was notified they may provide definitions to the Board Administrator, which will be sent directly to Tina Kelley.

##### **C. Bar 300- Begin working on Initial Proposal (Cosmo, Esth, Manic, and Master Barber Licensing)**

Tina Kelley is working on drafts for Bar 300.

**D. Bar 400- Working on (Apprentices)**

**E. Bar 500- Working on (Instructor)**

**F. Bar 600- Initiate Rule Making**

**G. Bar 700- working on (Mobile Barber Shop)**

**H. Bar 800- Working on (Schools)**

**I. Bar 900- Review Initial Proposal (Tanning)**

**Motion:** Upon a motion by JC with a second by BN, the Board voted to accept the initial proposal as amended and start the rule making processes; Unanimous

**J. Bar 1000- Working on (Inspections)**

**K. Bar 1100- Working on (Discipline/Sanctions)**

**V. Heather Kelley 12:00 - Director of Operations – Standing Order on Failed or Returned License Fee Payments**

**Motion:** Upon a motion by BN with a second by SP, the Board voted to approve the standing order; Unanimous

## **VI. Public Comments**

Sandy Hodgdon joined the meeting to let the Board know she has retired.

## **VII. Non-Public Session**

Non-Public session is conducted for the purpose of discussing investigations of alleged licensee misconduct and other confidential Board business. Such a non-public session is authorized by RSA 91-A:3, II (c) & (e), RSA 91-A:5, IV, Lodge v. Knowlton, (1978), and the Board's executive and deliberative privileges.

**Motion: 1<sup>st</sup> time** Upon a motion by JC with a second by SP, the Board voted to enter non-public session via roll call vote; Roll call 4-0-0

## **VIII. Seal the Minutes of the Non-Public Session**

Minutes of the non-public session are sealed to maintain the privacy of the items discussed in non-public session pursuant to RSA 91-A:3, II (c), on the grounds that public disclosure may

adversely affect the reputation of a person other than a Board member or render the proposed action ineffective.

**Motion:** Upon a motion by SP with a second by BN, the Board voted to seal the minutes and exempt the vote for the standing order via roll call vote; Roll call 4-0-0

#### **IX. Adjournment**

The meeting was adjourned at 2:28 PM. The next meeting is April 14, 2025.

DRAFT